

# ***Meeting Agenda***

## ***City of Milpitas: Youth Advisory Commission***

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**August 9, 2018**  
**Youth Advisory Commission**  
Milpitas Sports Center Conference Room  
1325 E. Calaveras Blvd.  
**7:00 pm**

*Founded April 1996. The Youth Advisory Commission (YAC) was established to advise the Council on matters pertaining to youth and teens in Milpitas. Commissioners must be in grades 7 through 12 and live in Milpitas. Members and alternates are appointed to one-year terms.*

**I. Call to Order**

**II. Flag Salute**

**III. Roll Call:** Claudia Wang, Isaac Chang, Christie Maly, Carl Cerezo,  
Andrew Dinh, Aavani Sree, Ravit Sharma, Aruna Doreswamy,  
Saniya Shrotiya

**IV. Seating of Alternates:** Saili Karkare, Yugam Satija, Fengyi Huang,  
Meghana Ambalathingal

**V. Approval of Meeting Agenda:** August 9, 2018

**VI. Approval of Minutes:** N/A

**VII. Public Forum**

Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers must supply their name and address for the record and limit their comments to three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

**VIII. Announcements/Correspondence**

1. Welcome message from Staff Liaison Mendes.
2. Confirm all contact information (e-mail and phone number) are accurate

**IX. New Business**

**1. YAC By-Laws**

**Background:** The YAC operates within a set of by-laws. These by-laws are posted on the City of Milpitas website, [www.milpitas.ca.gov](http://www.milpitas.ca.gov).

**Recommendation:** Review by-laws with the Commissioners. Discuss elected positions and responsibilities (Chair and Vice-Chair).

## **2. Teen Center and YAC Work Plan**

**Background:** The City of Milpitas has revitalized its Teen programming. New this fall the Milpitas Senior Center will transform into a Teen Center, 3:45pm-6:00pm, Monday-Friday (with occasional weekend programs). The focus of the Youth Advisory Commission is to make the teen center a hub for teens in the community. This includes but is not limited to, volunteering opportunities, working with MHS Clubs and groups to use the teen center as a place to congregate, work with CASSY to host workshops, and much more.

**Recommendation:** Discuss how the Teen Center will be the focal point of the YAC work plan. Brainstorm ideas for the, 2018-2019, YAC work plan and assign Commissioners to research these topics and bring ideas back to the September meeting.

## **3. Brown Act and Open Government Ordinance**

**Background:** City Commissions must adhere to the Brown Act and Open Government Ordinance. A large portion of the YAC, 2018-2019 term, is comprised of newly appointed Commissioners.

**Recommendation:** Review Brown Act and Open Government Ordinance. Have all Commissioners sign that they have received training on both.

## **4. Photos for YAC Website**

**Background:** The YAC website includes a head shot photo of each Commissioner.

**Recommendation:** Take a photo of each Commissioner. Liaison will upload onto the YAC website.

## **X. Old Business**

## **XI. City Council Liaison Report**

## **XII. Future Agenda Items**

1. Elections for 2018-2019 Term
2. Develop Work Plan 2018-2019 Proposal for City Council

## **XIII. Adjournment**

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Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

Materials related to an item on this agenda submitted to the Youth Advisory Commission after initial distribution of the agenda packet are available for public inspection at the Milpitas Sports Center

1325 E. Calaveras Blvd., Milpitas during normal business hours.

For more information on your rights under the Open Government Ordinance or to report a violation of the ordinance, contact the City Attorney's office at Milpitas City Hall,  
455 E. Calaveras Blvd, Milpitas, CA 95035 Phone : 408-586-3040  
E-mail: [cdiaz@ci.milpitas.ca.gov](mailto:cdiaz@ci.milpitas.ca.gov)

*The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website [www.ci.milpitas.ca.gov](http://www.ci.milpitas.ca.gov) by selecting from Online Services the link to Milpitas Municipal Code link.*

If you need assistance, per the Americans with Disabilities Act, for any City of Milpitas public meeting, call Andrew Mendes, Recreation Program Coordinator, 408.586.3231, or send an email to [amendes@ci.milpitas.ca.gov](mailto:amendes@ci.milpitas.ca.gov) prior to the meeting. You may request a larger font agenda or arrange for mobility assistance. For hearing assistance, headsets are available in the Council Chambers for all meetings.